

Minutes of Special Meeting
September 20, 2006

Board members present: Chairman Kathy Wilfert, Vice-Chairman Robert Titus, James Parker, Jr., Lynn Watts, and Christine Gundling. Also attending: Henry Danis, Town Coordinator, Gregory Franks, Town Counsel, John Walden, DPW Manager, Susan Abladian, Board of Selectmen, and George Barrette, Board of Selectmen.

6:30 p.m.: The Board of Selectmen requested to hire Gregory Franks for the Town Counsel position at S-30, Step 3. As the Board had discussed this at their previous meeting, there was no further discussion.

MOTION: Mr. Titus moved to approve the Board of Selectmen's request to hire Gregory Franks for the Town Counsel position at S-30, Step 3. Mr. Parker seconded and was so voted by a unanimous vote.

6:38 p.m.: John Walden appeared before the Board to discuss the step increase for Carl Balduf which had not been approved at the September 13th meeting because a written evaluation had not been provided. Tonight, Mr. Walden presented the necessary paperwork. In addition, Mr. Walden noted that Mr. Balduff has been working 60 hours per week due to a tremendous work load. Mr. Walden said that Mr. Balduff is deserving of the step increase. Mr. Walden added that he wanted the review to be constructive and thorough. Mr. Titus stated that it was the Board's responsibility to ensure that the proper procedures are followed.

MOTION: Mr. Titus moved to approve the step increase for Carl Balduf (S-25, Step 5 to S-25, Step 6). Mr. Parker seconded and was so voted by a unanimous vote.

Ms. Wilfert updated the Board on the minimum wage increase discussion with the affected departments. Mr. DeSiata from the Recreation Department will attend the Board's October 11th meeting. Prior to the meeting, he will send a proposal of adjusted rates. Ms. Wilfert noted that he will use his revolving account to handle the difference.

Ms. Wilfert also noted that the following departments all feel they can hire qualified people at the levels which are assigned to the positions: Library, DPW and Youth & Family Services. However, the Board felt that there should be further discussion regarding the Youth & Family Services position which is affected. Ms. Wilfert will contact the department and advise if a work session is necessary.

The Board adjourned at 7:00 p.m.

Respectfully submitted,

Approved:

Susan Smith
Administrative Assistant

Kathy Wilfert, Chairman